

Mount Diablo Music Education Foundation
Director Conflict of Interest Questionnaire

The Mount Diablo Music Education Foundation (MDMEF) intends to conduct its business in accordance with the highest ethical standards. Among other things, this means that members of the MDMEF Board of Directors will comply with the Conflict of Interest Policy (the Policy) adopted by MDMEF Board of Directors on May 12, 2010.

This Questionnaire is to be completed annually, as required by the Policy. It is designed to elicit information from members of the Board of Directors to ensure they are acting in the best interests of MDMEF and to identify any actual or potential conflicts of interest they may have. Please attach additional pages to this questionnaire as needed to provide complete answers.

Directors are expected to update this Questionnaire throughout the year any time changes in circumstances would require different or additional answers.

1. Other Relationships. Please list all corporations, organizations, or institutions with which you or a member of your family residing with you are associated as an employee, officer, or as a member of the organization’s board of directors or other governing body or advisory board. For each relationship, identify the organization, the nature of your relationship with the organization, the nature of the organization’s business, and whether that organization does business or is involved in a dispute with MDMEF.

2. Business with MDMEF. Do you or a member of your family residing with you have a financial or business relationship with a business or organization with which MDMEF does business or from whom MDMEF has received support?

Yes No

Have you or a member of you family residing with you received any benefit or preferential treatment as a result of your work for MDMEF or of your position with MDMEF?

Yes No

Have you or a member of your family residing with you been a party to or involved in a contractual transaction with MDMEF?

Yes No

If you answered yes to any of these questions, please provide details:

3. Miscellaneous Matters. During the past five years have you been convicted in a criminal proceeding or are you now the named subject of a pending criminal proceeding (excluding traffic violations and other minor offenses)?

Yes No

Are you aware of any theft, embezzlement, diversion or misuse of the organization's charitable property or funds in the past year?

Yes No

Are you aware of any conflict of interest involving another Board member that has not been disclosed to the Board?

Yes No

If you answered yes to any of these questions, please provide details:

4. Other. Is there anything that has not been asked in this Questionnaire that you believe MDMEF should know? (For example, a potential conflict of interest involving former employment or involving a family member not residing with you.)

5. **Signature.** By signing this Questionnaire below, I acknowledge and agree that:

- a. I have received a copy of the Conflicts of Interest Policy,
- b. I have read and understand the Policy,
- c. I agree to comply with the Policy,
- d. I will promptly disclose to MDMEF any actual or potential conflict of interest,
and
- e. I understand MDMEF is charitable, and in order to maintain its federal tax
exemption it must engage primarily in activities which accomplish one or more of
its tax-exempt purposes.

Date: _____

Signature: _____

Print Name: _____